

**Wintec**

WAIKATO

TRADES ACADEMY

CONGRATULATIONS and welcome, you have been accepted into the Waikato Trades Academy

Manufacturing and Technology Programme**STUDENT AND PARENT INFORMATION****Your First Day - 1 Day Induction**

Date:	Time:	Location:	Queries:
Thursday 16th February 2017	Arrive 8.45am Start 9.00am - 2.30pm	G Block Rotokauri Campus; Hamilton	Please contact Vicky Riley, WTA Coordinator vicky.riley@wintec.ac.nz 07 834 8800 ext. 3123

Transport: If you are within the Waikato/Matamata-Piako/Waipā/South Waikato or Otorohanga districts **please make your own way to the Academy on Induction day.**

If you are coming from the Hauraki or Thames/Coromandel district please see the below transport pick-up schedule.

Hauraki or Thames/Coromandel – Induction Day Transport

Transport is available to Hamilton on Induction day. You will be advised of pick up times for the remainder of the year at Induction.

Pick up locations and times below, you **MUST** be at your pick up point 10 mins prior:

Induction Day Route

Coromandel - Te Wharekura o Manaia - Thames - Paeroa - Te Aroha - Wintec Rotokauri Campus Hamilton (return)

Meeting point	Pick up time	Drop off time
Coromandel Area School	6.00 am	5.10 pm
Te Wharekura o Manaia	6:15 am	4:55 pm
Thames High School	7.00 am	4.10 pm
Paeroa College (Waihi & Whangamata students pick up point also)	7:30 am	3:40 pm
Te Aroha College	7:50 am	3.20 pm
Wintec Rotokauri Campus	8:40 am	2:30 pm

Course Detail

Weekly Compulsory Class:	Block:	Location:
Your WTA day of the week will be confirmed at Induction and start the following week. Note, there is no class during school holidays.	<i>Potential</i> of a 1 week block course dates to be confirmed	Rotokauri Campus; Hamilton or Kopu Workshop

Students will be covering Automotive, Mechanical Engineering and Electrical Engineering throughout the year.

Class Hours

Class hours will be between **8.30am and 3pm** on your scheduled day. If these times change, you will be notified by your WTA Youth Advisor or your secondary school.

Reporting an Absence

Attendance is one of the greatest influences on learning and as a result all students need to be present in class to fully participate and engage. Meet our Youth Advisors:

- Celeste Slatter; Rotokauri Campus; 021 712 593 or email celeste.slatter@wintec.ac.nz
- Jackie Uerata; Kopu Workshop; 021 511 375 or email jackie.uerata@wintec.ac.nz
- If you are unable to attend a class or if you know of an absence in advance (e.g. a school trip, sports day, planned surgery etc) please contact your above WTA Youth Advisor
- As we work in partnership with secondary schools, we will be in touch with them to report daily absence.

Withdrawals

Early confirmation of withdrawals will allow wait listed students the opportunity to participate in the course:

- Please monitor your son/daughter during the initial days of the programme. If they do not wish to continue with the Trades Academy programme, we ask that they withdraw **on or before Friday 10th March**. This is three weeks after the commencement of the programme.
- Please contact your secondary school if you wish to withdraw.

Transport for the Year

Rotokauri based students:

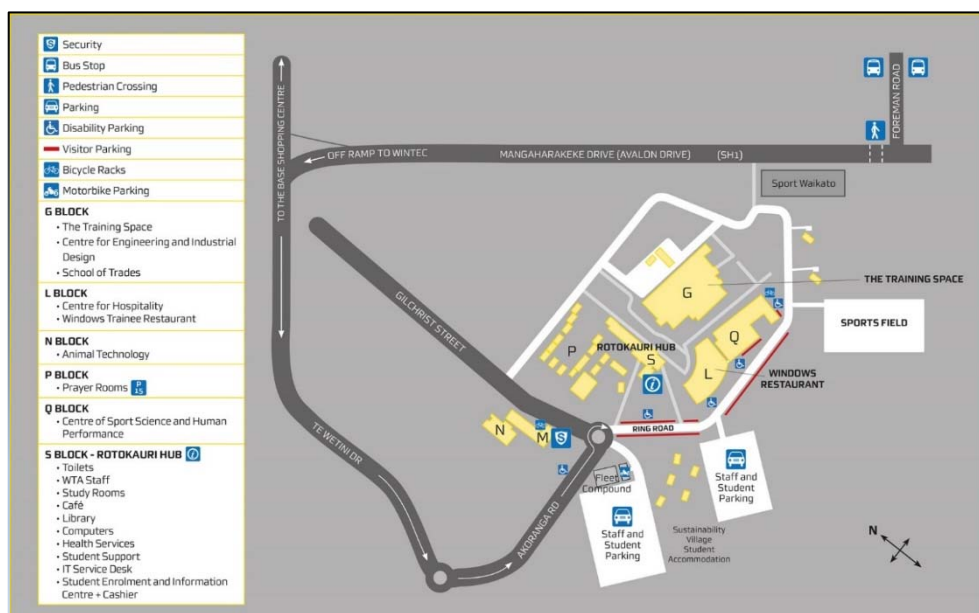
- If public transport is available this will be your first preference.
- If you are eligible for transport funding, you will be provided with a Busit card on induction day (this would have been discussed with your secondary school in advance).
- If you live out of town and need assistance getting to your closest regional bus on a regular basis, please discuss with your career advisor at school.

If attending Wintec's Kopu Workshop:

- See your career advisor for your nearest pick up point and time, for the Murphy/Turley Bus.

How to find your way around campus

Wintec Rotokauri Campus



For all the information you need in the lead up to your first day at Wintec check out www.wintec.ac.nz/welcome