

New Zealand Certificate in Information Technology (Level 5)

Wintec code:	BI1606	MoE:	NZ2595
Level:	5	Credits:	60
Owner:	Centre for Business, Information Technology and Enterprise	Effective Date:	January 2017

These regulations should be read in conjunction with the Institute's Academic Regulations.

1. Admission and Entry

1.1 General Academic Admission

Candidates are required to have gained:

- a) 24 credits at NCEA Level 2 including 12 credits in English or Māori; **or**
- b) A relevant qualification at NZQF Level 3 or above; **or**
- c) Equivalent.
- d) An interview process will be available on application to determine whether any specific support is required and to ensure students are well informed about the programme.

1.2 Special Admission

Domestic applicants aged 20 years or above who have not met the General Admission or entry requirements for a programme but whose skills, education or work experience indicate that they have a reasonable chance of success¹ may be eligible for Special Admission. Special admission will be granted at the discretion of the Centre Director or designated nominee. Such applicants may be required to successfully complete a foundation, bridging or tertiary introduction programme as a condition of entry into higher level programmes.

1.3 Provisional Entry

Domestic applicants aged under 20 years who have not met the general academic admission and entry criteria for a programme but who can demonstrate a reasonable chance of success through other educational attainment and/or work or life experience may be eligible for provisional entry at the discretion of the Centre Director or designated nominee. Provisional entry places restrictions on re-enrolment to be lifted if the applicant's performance is deemed satisfactory by the Centre Director or designated nominee.

1.4 English Language Requirements

Candidates who have English as a second language are required to have an International English Language Test System (IELTS) score of 5.5 in the academic band, with no individual band score lower than 5.0; or equivalent.

¹ Education Act 1989 Section 224 (3)

Programme Regulations for:

2. Transfer of Credit

- 2.1 100% transfer of credit is available for this programme (both formal transfer of credit and recognition of prior learning).

3. Programme Requirements

- 3.1 Every candidate for the New Zealand Certificate in Information Technology (Level 5) shall to the satisfaction of the Academic Board follow a programme of study for a period of normally not less than one semester.
- 3.2 Each candidate's programme will comprise all modules as listed in Section 6 of these regulations, totalling a minimum of 60 credits.

4. Completion of the Programme

- 4.1 A candidate may take up to two years to complete this programme, unless an extension is granted by special permission of the Centre Director, or designated equivalent.

5. Award of the Qualification

- 5.1 Candidates who successfully complete the requirements of this programme will be eligible to be awarded the New Zealand Certificate in Information Technology (Level 5).

6. Schedule of Modules

Note: no value in the pre/co-requisite columns means there are no pre/co-requisites for that module.

Module Code	Module Name	Level	Credits	Pre-Requisites	Co-Requisites	Assessment Standard
COMP501	Information Technology Operations	5	15			N/A
COMP502	Fundamentals of Programming and Problem Solving	5	15			N/A
INFO501	Professional Practice	5	15			N/A
INFO502	Business Systems Analysis and Design	5	15			N/A