Programme Regulations for:

Diploma in Beauty, Body and Spa Therapies

(Level 5)

incorporating	Certificate in Beauty Clinic Practices (Level 4)		
Wintec code:	RS0801	**MoE:**	WK2564
Level:	5	**Credits:**	240
Owner:	Centre for Beauty, Hair and Hospitality	**Effective Date:**	January 2015

These regulations should be read in conjunction with the Institute's Academic Regulations.

1. Admission and Entry

1.1 **General Academic Admission**

a) Candidates are required to have gained:

i) 48 credits at NCEA Level 2 across four subjects preferably including English and Science, **or**

ii) the National Certificate in Cosmetology (Level 3), **or**

iii) Certificate in Beautician and Nail Technology (Level 4), **or**

iv) the National Certificate in Beauty Services (Beautician) (Level 4), **or**

v) the National Certificate in Beauty Services (Nail Technology) (Level 4), **or**

vi) an equivalent qualification.

1.2 **Special Admission**

Domestic applicants aged 20 years or above who have not met the General Admission or entry requirements for a programme but whose skills, education or work experience indicate that they have a reasonable chance of success[1] may be eligible for Special Admission. Special admission will be granted at the discretion of the relevant Head of School/Centre Director or designated nominee. Such applicants may be required to successfully complete a foundation, bridging or tertiary introductory programme as a condition of entry into higher level programmes.

1.3 **Provisional Entry**

Domestic applicants aged under 20 years who have not met the general academic admission and entry criteria for a programme but who can demonstrate a reasonable chance of success through other educational attainment and/or work or life experience may be eligible for provisional entry at the discretion of the relevant Head of School/Centre Director or designated nominee. Provisional entry places restrictions on re-enrolment to be lifted if the applicant's performance is deemed satisfactory by the relevant Head of School/Centre Director or designated nominee.

[1] Education Act 1989 Section 224 (3)

1.4 **English Language Requirements**
Candidates who have English as a second language are required to have an International English Language Test System (IELTS) score of 6.0, with no individual band score lower than 5.5; or equivalent

2. Transfer of Credit

2.1 Transfer of credit at postgraduate level is case by case but will not exceed more than 50% of the programme

3. Programme Requirements

3.1 Every candidate for the Diploma in Beauty, Body and Spa Therapies (Level 5) shall to the satisfaction of the Academic Board follow a programme of study for a period of normally not less than two years.

3.2 Each candidate's programme will comprise all the modules listed in section 7 of these regulations, totalling 240 credits.

4. Completion of the Programme

4.1 Candidates who have suspended their study for a period of three years or more, and who wish to resume the programme, may be interviewed to determine whether they have kept current with developments in beauty therapies and if not may be required to repeat elements of the programme at the discretion of the Head of School/Centre Director.

4.2 Candidates may take up to four years to complete the programme, unless an extension is granted by the Head of School/Centre Director.

5. Award of the Qualification

5.1 Candidates who successfully complete the requirements in sections 3.1 and 3.2 of these regulations will be awarded the Diploma in Beauty, Body and Spa Therapies (Level 5).

5.2 Candidates who successfully complete only the modules in group A of these regulations may exit the programme with the award of the Certificate in Beauty Clinic Practices (Level 4).

a) Candidates who have successfully completed the requirements of the Certificate in Beauty Clinic Practices (Level 4), and who then go on to complete the requirements of the Diploma in Beauty, Body and Spa Therapies (Level 5), will not be awarded the Certificate.

5.3 When undertaking Group A modules (with the exception of RS28103 and RS28108) candidates also undertake on-line assessments towards the City and Guilds Certificate in Beauty Therapy, and upon successful completion of these assessments (and a practical assessment) will be awarded the City and Guilds Certificate.

5.4 When undertaking Group B modules (with the exception of RS28201, RS28203, RS28205, RS28207 and RS28208) candidates also undertake on-line assessments towards the City and Guilds Diploma in Beauty Therapy and Advanced Diploma in Beauty Therapy, and upon successful completion of these assessments (and a practical assessment) will be awarded both City and Guilds Diplomas.

6. Schedule of Modules

Note: no value in the pre/co-requisite columns means there are no pre/co-requisites for that module.

Group A

Module Code	Module Name	Level	Credits	Pre-Requisites	Co-Requisites	Assessment Standard
RS28101	Professionalism for the Beauty, Body and Spa Industry	4	15			497 V6 6401 V3 6400 V3 6402 V5
RS28102	Facial Analysis and Treatment	4	15			
RS28103	Essential Anatomy and Physiology for Beauty Therapy	4	15			
RS28104	Advanced Facial and Tanning Techniques	4	15			
RS28105	Practical Treatment for the Hands and Feet	4	15			
RS28106	Professional hair Removal Techniques	4	15			
RS28107	Professional Eye Enhancement Treatments	4	15			
RS28108	Practical Face and Figure Analysis	4	15			

Group B

Module Code	Module Name	Level	Credits	Pre-Requisites	Co-Requisites	Assessment Standard
RS28201	Advanced Facial and Body Treatments	5	15			
RS28202	Body Massage Techniques	5	15			
RS28203	Anatomy and Physiology for the Spa Industries	5	15			
RS28204	Electrolysis and Electrical treatments for the Spa Industry	5	15			
RS28205	Beauty, Body and Spa Industry Development	5	15			
RS28206	Special Techniques for Fashion Media	5	15			
RS28207	Maori, Pasifika and Asian Cultural Treatments	5	15			
RS28208	Professional Spa Practices	5	15			