

Tourism Operations 4

(Level 4)

Leading to the award of the New Zealand Certificate in Tourism (Level 4) Operations endorsement

with endorsement in: Operations

Wintec code:	BI1604	MoE:	NZ2202
Level:	4	Credits:	60
Owner:	Centre for Business, Information Technology and Enterprise	Effective Date:	January 2016

These regulations should be read in conjunction with the Institute's Academic Regulations.

1. Admission and Entry

1.1 General Academic Admission

Candidates are required to have gained:

- 24 credits at NCEA Level 1 including 12 credits in English or Māori, 10 Literacy credits at NCEA Level 1 or above (5 credits each in reading and writing), and 10 Numeracy credits at NCEA Level 1 or above; **or**
- A relevant qualification at NZQF Level 2 or above; **or**
- Wintec Certificate in Services Industries Sector (Level 3) (including the Tourism course); **or**
- New Zealand Certificate in Tourism (Level 3); **or**
- Equivalent

1.2 English Language Requirements

Candidates who have English as a second language are required to have an International English Language Test System (IELTS) score of 5.5, with no individual band score lower than 5; or equivalent.

2. Transfer of Credit

- 100% transfer of credit is available for this programme (both formal transfer of credit and recognition of prior learning).

3. Programme Requirements

- Every candidate for the Tourism Operations 4 programme shall to the satisfaction of the Academic Board follow a programme of study for a period of normally not less than one semester or equivalent in part-time study.
- Each candidate's programme will comprise modules totalling 60 credits as listed in Section 6 of these regulations.

4. Completion of the Programme

- A candidate may take up to one year to complete this programme, unless an extension is granted by special permission of the Centre Director, or designated equivalent.

5. Award of the Qualification

- Candidates who successfully complete the requirements specified in clause 3.2 of these regulations will be eligible for the award of the New Zealand Certificate in Tourism (Level 4) (Operations endorsement).

Programme Regulations for:

6. Schedule of Modules

Note: no value in the pre/co-requisite columns means there are no pre/co-requisites for that module.

Module Code	Module Name	Level	Credits	Pre-Requisites	Co-Requisites	Assessment Standard
TOUR401	Tourism Experience	4	15			N/A
TOUR402	Customer Service	4	15	TOUR401		N/A
TOUR403	Tourism Business Systems	4	15	TOUR401		N/A
TOUR404	Introduction to Tourism Workplaces	4	15	TOUR401		N/A