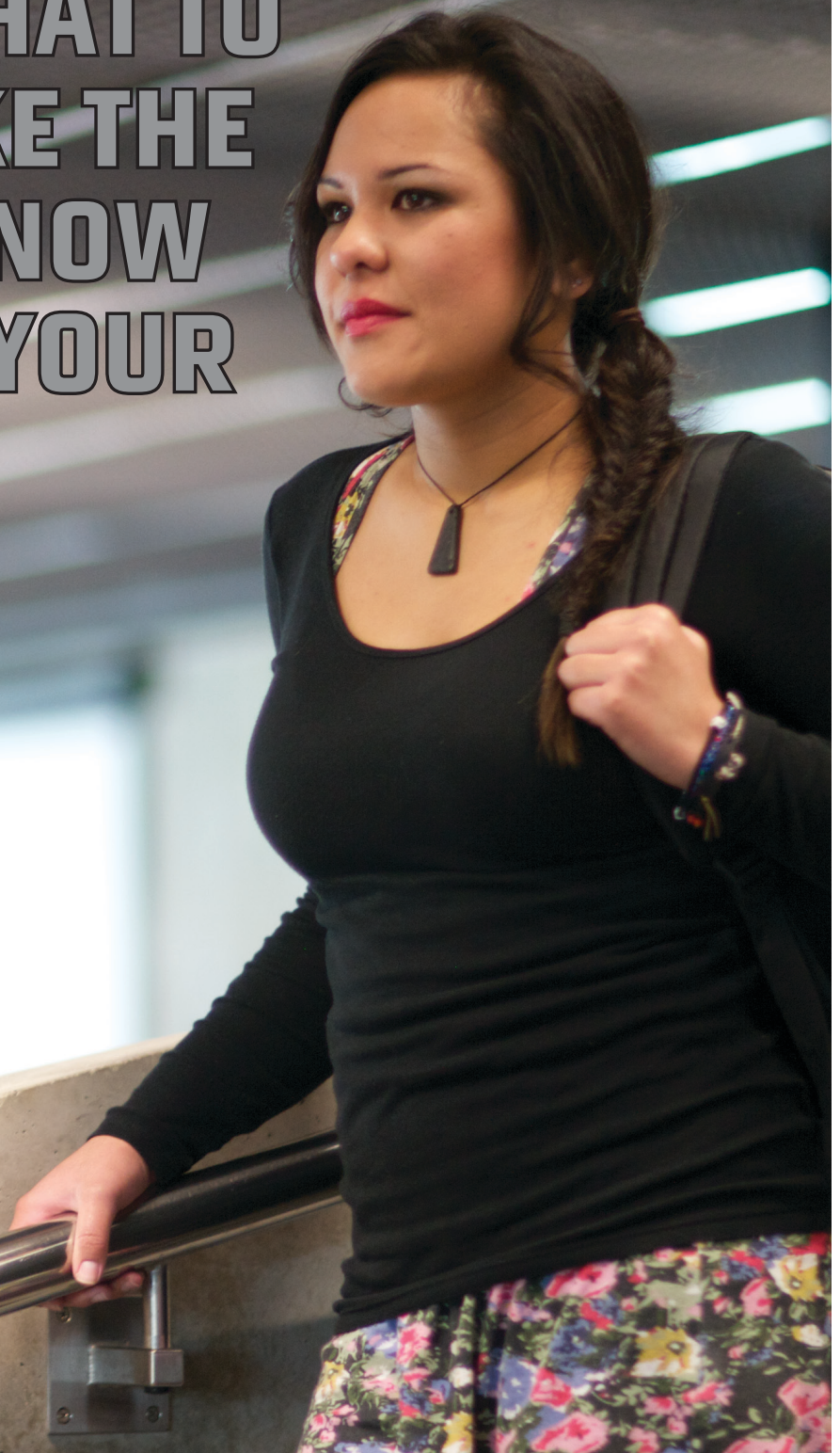


**FANTASTIC! YOU'VE
CHOSEN WHAT TO
STUDY. TAKE THE
NEXT STEP NOW
TO CREATE YOUR
WORLD.**



APPLICATION TO ENROL GUIDE

create your world
www.wintec.ac.nz



Wintec
WAIKATO INSTITUTE OF TECHNOLOGY
Te Kuratini o Waikato

HOW TO COMPLETE YOUR APPLICATION TO ENROL FORM

Your first step is easy, just fill out this form. We've included instructions to help and you can call us on - 0800 2 Wintec.

Complete this form if you are a domestic student.

A domestic student, at any time, means a person who is:

- A New Zealand citizen (including Niuean, Cook Islander, Tokelauan, and students with refugee status in New Zealand); or
- A New Zealand permanent resident; or
- An Australian citizen living in New Zealand; or
- An Australian permanent resident living in New Zealand; or
- A dependent of a diplomat working in New Zealand who is residing in New Zealand; or
- On an exchange scheme approved by the Minister; or
- Defined as a domestic student from time to time by the Ministry of Education. (For students with dual citizenship, specify the country of citizenship on the passport used to enter New Zealand).

SECTION ONE - PERSONAL DETAILS

The personal details must be filled out by you. In many cases the Ministry of Education requires Wintec to collect this information from you and report it for statistical and other purposes.

- 1.1 **Title:** Please choose the title appropriate to you. If "Other" please enter details e.g. Dr., Professor etc.
- 1.2 **Family Name:** Print your family name in full. If your family name on the form is different from the name on your supporting documents, then you must provide evidence of your change of name.
- 1.3 **First name(s):** Print all of your first names in full.
- 1.4 **Preferred name:** Print what you prefer to be called (e.g. Theo, Robbie, AJ).
- 1.5 **Date of birth:** Please complete day, month and year as on your evidence i.e. passport or birth certificate.
- 1.6 **Male or female:** Please tick the appropriate box.
- 1.7 **National Student Number (NSN):** This is a National Student Number that is unique to you. This number is a reference to a centralised database that holds basic details such as your name, date of birth and residential status. If you have an NSN, insert your NSN on the Application to Enrol form. You may not need to provide us with verified copies of your birth certificate/passport or residency documentation if your National Student Number record is verified, accurate and complete.

SECTION TWO - CONTACT DETAILS

- 2.1 **Permanent/home address:** If you would like your mail sent to a different address from the one you live at, please print the postal address on the form.
- 2.2 **Address while you are studying:** Print the address of where you will be living while you are studying at Wintec. If you do not know yet, please let us know as soon as you do.

- 2.3 **Contact details:** Please print your mobile number, telephone number, e-mail address.
- 2.4 **Emergency contact person:** Please enter the name and telephone number of the best person to contact in the event of an emergency and/or when Wintec is unable to contact you directly.

SECTION THREE - CITIZENSHIP

- 3.1 Select which best describes your citizenship or status. If you select "Other", please write the details on the form. If you ticked New Zealand Permanent Resident, you will also need to indicate your country of citizenship.

SECTION FOUR - PROGRAMME SELECTION

- 4.1 Please list the programme(s)/qualification(s) you wish to study at Wintec and enter your intended start date e.g. February 2011.
Pathway: If applicable to the programme, please specify your preferred specialisation/subject.

SECTION FIVE - PREVIOUS EDUCATION

- 5.1 **Secondary school:** Please list the secondary school(s) you have attended, and please specify in which country. If you have attended more than one secondary school, list the last two you attended. Please print the year that you last attended each school.
- 5.5 **Highest academic achievement from a secondary school:** Your highest achievement may be a "traditional" award such as School Certificate, or a number of credits/ NCEA at a certain level on the National Qualifications Framework. Your NZQA Record of Achievement shows you how many credits you have. If your answer is "Other", please identify the qualification on the form.
- 5.6 **Highest academic achievement from a tertiary institution:** An institution could include Polytechnic, Institute of Technology, University, College of Education, Private Training Establishment or Wananga. If you answered "Other", please enter the details on the form. Do not include enrolments in STAR, community or hobby classes.
- 5.10 **Transfer of credit:** This is a process whereby you apply to Wintec to credit your prior learning towards the programme/module(s) you have enrolled in. If you tick "yes", please go to www.wintec.ac.nz/forms for the the Application for Transfer of Credit form. For associated costs please see the Table of Fees at www.wintec.ac.nz.

SECTION SIX - ETHNICITY

- 6.1 If you select "Other", please complete relevant details.
- 6.2 If you are of Māori descent please indicate the iwi you have the strongest affiliation to. You may include up to 3.
- 6.3 If your first language is neither English nor Māori, please specify if you have ever had your English language ability or proficiency tested. Please attach a certificate (see 6.6 on the Application to Enrol form).

HOW TO COMPLETE YOUR APPLICATION TO ENROL FORM

Students currently in New Zealand who are applying for mainstream programmes may be eligible to have their English level assessed by Wintec English language assessment. There will be a charge for this service.

SECTION SEVEN - STATISTICAL INFORMATION

- 7.1 **Prior main activity:** Select from the list on the form your MAIN activity or occupation as at 1 October prior to the date on which your programme commences.

SECTION EIGHT - WORK AND RELEVANT EXPERIENCE

- 8.1 If you have lots of work experience but no corresponding qualifications, go to www.elevate.ac.nz. Elevate is our new online tool that helps you gain NZQA recognised qualifications in line with your industry experience.

SECTION NINE - IMPAIRMENT DETAILS

- 9.1 **Impairment:** If the effects of illness, injury and/or other impairment impact on or affect your study, please tick "yes" and complete the impairment section on the form.

SECTION TEN - CRIMINAL CONVICTIONS

- 10.1 Please specify if you have ever been convicted of, or have a pending conviction, for any offence against the law (apart from minor traffic convictions).
- 10.2 If yes, please complete the consent to disclosure of information which can be found online at www.wintec.ac.nz/forms.

SECTION ELEVEN - FEES

- 11.1 **Debit Credit** – Account Name: Wintec
Bank: BNZ
Bank Account Number: 02 0316 0112455 00
Reference: First Name/Last Name/DOB
- 12.2 **Credit Card online payment** – log onto Student at Wintec with your log-on and password. Unfortunately we do not accept American Express or Diners Club cards.
- 12.3 The following information is a summary of the domestic refund policy. For more information on Wintec policies please refer to the website at: www.wintec.ac.nz/studentlife/policies/withdrawals-refunds
- Under all circumstances enrolment changes/withdrawals must be made formally in writing to the Student Enrolment and Information Centre
 - If Wintec cancels a course, tuition fees will be refunded in full

| Change of application | Refund (less admin charge) | Admin charge | Result recorded |
|--|----------------------------|--------------|----------------------------------|
| Completed less than 10% of class | 100% | \$80 | No result recorded |
| Completed between 10% and 75% of class | Nil | Nil | Withdrawn result recorded |
| After 75% of class completed | Nil | Nil | Did not complete result recorded |

Refunds may be given outside of the normal criteria for extraordinary circumstances. This will require the approval of the Head of School or Dean and the Chief Financial Officer. All requests must be made in writing.

SECTION TWELVE - STUDENT DECLARATION

- 12.1 **Privacy:** Wintec collects and stores information from this form to comply with the requirements of the Ministry of Education (student statistical returns), New Zealand Qualifications Authority (Record of Learning registration and Unit Standard outcomes), Tertiary Education Commission (funding returns), Industry Training Organisations (funding and academic outcomes), Ministry of Social Development (confirmation of enrolment and academic outcomes), Inland Revenue Department (student loan interest rebate), Department of Immigration (if you are not a New Zealand citizen or permanent resident) and Agencies who support particular students through scholarships and prizes, payment of fees or other awards (if you are a recipient of one of these awards). In addition, when required by statute, Wintec releases information to Government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).

WHAT HAPPENS NOW?

We'll let you know when we receive your application, and contact you if we need further information.

INTERVIEWS AND ADDITIONAL DOCUMENTATION

Depending on the programme you have applied for, you may also need to supply additional information (portfolio, CV) or attend an interview.

CHECKING THE STATUS OF YOUR APPLICATION

If you need to know anything about your enrolment application log on to enrol.wintec.ac.nz.

WHAT CAN DELAY AN APPLICATION

- Incomplete application form received
- The application form is not signed or dated
- Required documentation has not been supplied
- Required documentation has not been verified
- Awaiting academic transcript/results

ENROLMENT OFFER

If your application is successful you will receive an Enrolment Offer. It is important that you respond by the specified date as offers expire and you may lose your place on the programme.

FEES INFORMATION

By signing and returning the Enrolment Offer (post or online) you are formally accepted into a programme of study and therefore liable for the associated fees.

FEES AND REFUND INFORMATION

The following information is a summary of the domestic refunds policy. For more information on Wintec policies please refer to www.wintec.ac.nz.

- You can only withdraw from your programme(s)/modules(s) by completing and returning a signed and dated Change to Enrolment or Withdrawal form. The form can be found online at www.wintec.ac.nz/forms
- The date of your withdrawal is the date your signed and dated Change to Enrolment or Withdrawal form is **received** by the Student Enrolment and Information Centre (SEIC)
- It is **your responsibility** to ensure a Change to Enrolment or Withdrawal form is submitted
- If Wintec cancels a course, fees will be refunded in full

DOCUMENTS THAT YOU MUST SUPPLY

If this is the first time you have enrolled in a programme/module(s) at Wintec, please attach to your Application to Enrol form a verified copy of either:

- Your birth certificate or passport for New Zealand, Niue, Tokelau or the Cook Islands; or
- A certificate of citizenship for New Zealand, Niue, Tokelau or the Cook Islands

Students may supply other evidence of their legal name, such as a marriage certificate, although evidence of citizenship will still be required.

A whakapapa statement may be provided by students who identify themselves as Māori if they have a justifiable reason for not providing a birth certificate, for example, if the birth was not registered. In that case, students may provide an original or verified copy of a statement of whakapapa countersigned by a kaumatua as evidence of their identity and citizenship.

A verified copy is a photocopy of the original document, which is signed by a solicitor, Justice of the Peace or authorised Wintec person e.g. a student consultant in the Student Enrolment and Information Centre, as being a true copy of the original.

Domestic students/international students:

To qualify as a domestic student you must meet the criteria set out by the Ministry of Education. You must hold a residence permit under the Immigration Act 1987, and satisfy the criteria (if any) set by the Ministry of Education.

To find what additional forms are required for your programme of study go to www.wintec.ac.nz.

STUDENT CHECKLIST - COMPLETE THE FOLLOWING...

- Read the Application to Enrol Guide
- Complete all appropriate sections in this form
- Attach a passport-sized photograph for your ID card if studying by distance learning
- Attach official academic results/school results/ academic transcripts (do not send originals, only verified copies)
- Attach your **verified** copies of documents proving Legal Name, Date of Birth and Residency status? (DO NOT send originals, only **verified** copies)
- Attach your results if required by programme entry criteria
- Attach additional documentation as required for your specific programme of choice
- Sign and date this form

WHERE TO SEND THIS FORM

Please return this form to :
SEIC
Wintec
Freepost 566
Hamilton 3240

FOR MORE INFORMATION

If you need help or assistance in filling out this form, please contact the Student Enrolment and Information Centre. Our friendly staff will be able to assist you through the application process and answer any queries you may have.

Phone: 0800 2 Wintec (0800 2 946 832)
Online: www.wintec.ac.nz



Wintec
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APPLICATION TO ENROL FORM

APPLY ONLINE

Did you know that you can apply online instead of completing this form? Save time and paperwork by visiting enrol.wintec.ac.nz

WHO SHOULD COMPLETE THIS FORM?

- Domestic applicants who are applying to Wintec for the first time

WHO SHOULD NOT COMPLETE THIS FORM?

- International Applicants
- Current or returning Wintec students or past applicants - please request a Returning Student Form from www.wintec.ac.nz/contact

SECTION ONE - PERSONAL DETAILS

- 1.1 Title Mr Mrs Ms Miss Other
- 1.2 Surname or Family Name (as it appears on your passport, birth certificate, marriage or civil union certificate) *Ingoa Whānau*
- 1.3 First Name(s) *Ingoa tuatahi*
- 1.4 Preferred First Name
- 1.5 Date of Birth 1.6 Gender
Male Female
Tāne Wahine
- 1.7 Please provide your NSN/NZQA identification number.
If unknown, please leave blank:

SECTION TWO - CONTACT DETAILS

Please ensure this is kept up-to-date at all times and advise us of any changes.

- 2.1 What is your **permanent/home address**?
Unit number/street number and name

Suburb

City/Town

Postcode Tick if this is your main postal address
- 2.2 What is/will be your **address while studying** if different to above?
Unit number/street number and name

Suburb

City/Town

Postcode Tick if this is your main postal address
- 2.3 How can we contact you?
Home phone
Mobile
Work
Email
- 2.4 Who is your **emergency contact**?
Name
Relationship to you
Telephone

ID CARD PHOTO

If you are a **distance learning** student please staple a passport-sized photograph to this form and print your name and date of birth on the reverse.

OFFICIAL USE ONLY

I D N U M B E R

BARCODE HERE

SECTION THREE - CITIZENSHIP

We require proof of citizenship and eligibility to study from all new applicants to Wintec.

- 3.1 Please tick one from A, B or C. In the right hand column next to the box you have ticked, please indicate the document relevant to you.

- A New Zealand Citizen
- New Zealand birth certificate
 New Zealand passport
 Certificate of NZ citizenship or letter of confirmation
 A statement of Whakapapa, stating your full name and date of birth
 Birth certificate with place of birth stated as Cook Islands, Niue or Tokelau

- B New Zealand Permanent Resident
- Passport with New Zealand residence stamp
My country of residence is:

- C Australian Citizen or Permanent Resident
- Australian birth certificate
 Australian passport
 Passport with Australian resident stamp

Note: Applicants whose name is different from that which is stated on a birth certificate or passport must also provide evidence of the legal name change.

SECTION FOUR - PROGRAMME SELECTION

- 4.1 Please state which programme(s)/qualification(s) you are applying for at Wintec in order of preference. Programme codes can be found in Wintec's career and programme guides, flyers or on the website.

PREFERENCE 1

| | | | |
|------------------|----------------------|-------------|------------|
| PROGRAMME TITLE: | <input type="text"/> | | |
| PATHWAY: | <input type="text"/> | | |
| PROGRAMME CODE: | <input type="text"/> | START DATE: | month/year |

PREFERENCE 2

| | | | |
|------------------|----------------------|-------------|------------|
| PROGRAMME TITLE: | <input type="text"/> | | |
| PATHWAY: | <input type="text"/> | | |
| PROGRAMME CODE: | <input type="text"/> | START DATE: | month/year |

PREFERENCE 3

| | | | |
|------------------|----------------------|-------------|------------|
| PROGRAMME TITLE: | <input type="text"/> | | |
| PATHWAY: | <input type="text"/> | | |
| PROGRAMME CODE: | <input type="text"/> | START DATE: | month/year |

Please check the website, www.wintec.ac.nz for additional requirements.

SECTION FIVE - PREVIOUS EDUCATION

Please note: it is important for ALL applicants to complete section five as this information is required by the Ministry of Education.

5.1 Please state the **secondary schools** you have attended while in New Zealand or overseas:

| SECONDARY SCHOOL | START YEAR | END YEAR |
|------------------|------------|----------|
| 1 | | |
| 2 | | |
| 3 | | |

5.2 Did you attend **secondary school** within the last 10 years?

Yes No - go to question 5.5

5.3 Are you currently waiting for results?

Yes No

5.4 Please attach a verified copy of your last official school results (NCEA, CIE, ID, School Certificate, Sixth Form Certificate and Bursary results if available).

5.5 What is the highest level of achievement you hold from a secondary school? Please tick one only.

- No formal secondary school qualifications
- 14 or more credits at any level
- NCEA Level 1 or School Certificate
- NCEA Level 2 or Sixth Form Certificate
- University Entrance (prior to 1986)
- NCEA Level 3, Higher School Certificate, Bursary or Scholarship
- International Baccalaureate
- Cambridge International Examinations

Please write your CIE candidate code (if known):

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Other qualification (incl overseas):

5.6 Have you ever been enrolled in a **tertiary institution** in New Zealand or overseas?

Yes No - go to section 5

5.7 Please state the tertiary institutions you have attended while in New Zealand or overseas including the start and finish dates, the name of the qualification and whether you successfully completed this qualification. **Please attach a verified copy of your official record or academic transcript with subjects undertaken, results and details.**

| INSTITUTION | START | FINISH |
|--|-------|--------|
| 1 | YYYY | YYYY |
| QUALIFICATION ENROLLED IN: | | |
| DID YOU COMPLETE THE ABOVE QUALIFICATION? <input type="checkbox"/> YES <input type="checkbox"/> NO | | |

| INSTITUTION | START | FINISH |
|--|-------|--------|
| 2 | YYYY | YYYY |
| QUALIFICATION ENROLLED IN: | | |
| DID YOU COMPLETE THE ABOVE QUALIFICATION? <input type="checkbox"/> YES <input type="checkbox"/> NO | | |

| INSTITUTION | START | FINISH |
|--|-------|--------|
| 3 | YYYY | YYYY |
| QUALIFICATION ENROLLED IN: | | |
| DID YOU COMPLETE THE ABOVE QUALIFICATION? <input type="checkbox"/> YES <input type="checkbox"/> NO | | |

5.8 What was the first year that you were enrolled in a tertiary institution?

5.9 What is the highest tertiary qualification you hold? (please tick one)

- No tertiary qualification
- Vocational qualification (Trade, NZ Certificate)
- Certificate
- Diploma
- Graduate certificate/diploma
- Bachelors degree
- Postgraduate qualification
- Masters
- Other

5.10 Will you be applying for a Transfer of Credit?

Yes No

SECTION SIX - ETHNICITY AND LANGUAGE

6.1 Please indicate which ethnic group(s) you belong to. You may tick up to three options:

- | | | |
|--|--|--|
| <input type="checkbox"/> NZ European | <input type="checkbox"/> New Zealand Māori | <input type="checkbox"/> Cook Island Māori |
| <input type="checkbox"/> Samoan | <input type="checkbox"/> Tongan | <input type="checkbox"/> Niuean |
| <input type="checkbox"/> Tokelauan | <input type="checkbox"/> Fijian | <input type="checkbox"/> African |
| <input type="checkbox"/> British/Irish | <input type="checkbox"/> Dutch | <input type="checkbox"/> Greek |
| <input type="checkbox"/> Polish | <input type="checkbox"/> South African | <input type="checkbox"/> Italian |
| <input type="checkbox"/> German | <input type="checkbox"/> Australian | <input type="checkbox"/> Filipino |
| <input type="checkbox"/> Cambodian | <input type="checkbox"/> Vietnamese | <input type="checkbox"/> Chinese |
| <input type="checkbox"/> Indian | <input type="checkbox"/> Sri Lankan | <input type="checkbox"/> Japanese |
| <input type="checkbox"/> Korean | <input type="checkbox"/> Middle Eastern | <input type="checkbox"/> Latin American |

Other

6.2 If you are of Māori descent, please state the iwi you have the strongest affiliation to.

6.3 Is English, Māori or New Zealand Sign Language your first language?

Yes - go to section 7 No

6.4 If you answered **no above**, what is your first language?

6.5 Have you gained any qualifications taught in English from a New Zealand secondary school or tertiary institution?

Yes No

6.6 If English, Māori or New Zealand Sign Language is **not** your first language and you have **not** gained a qualification at a New Zealand secondary school or tertiary institution, you will need to have completed one or more of the following tests within the last two years: IELTS (academic), TOEFL or Cambridge Certificate.

6.7 **If you have completed one of the above tests please attach a verified copy of your results (not required if applying for an English Language programme).**

SECTION SEVEN - STATISTICAL INFORMATION

7.1 Which activity best describes your activity as at 1 October prior to the year you commence study? (please tick one)

- | | |
|--|---|
| <input type="checkbox"/> Secondary school student | <input type="checkbox"/> Wage/salaried worker |
| <input type="checkbox"/> College of Education student | <input type="checkbox"/> University student |
| <input type="checkbox"/> Non-employed/beneficiary (<i>not retired</i>) | <input type="checkbox"/> Houseperson/retired |
| <input type="checkbox"/> Wānanga student | <input type="checkbox"/> Self employed |
| <input type="checkbox"/> Polytechnic student | <input type="checkbox"/> Overseas |
| <input type="checkbox"/> Private Training Establishment student | |

7.2 Why did you decide to study at Wintec? (please tick one)

- Visit to school by Wintec Student Recruitment Representative
- Wintec website
- Information from a secondary school
- Information from a family member or friend
- Wintec Huge Day Out (Open Day)
- Advertising (e.g Billboard, newspaper, radio etc)
- Expo
- Career and programme guide(s)

SECTION EIGHT - WORK AND RELEVANT EXPERIENCE

8.1 Please state any relevant employment experience that may support your application, e.g. volunteer work.

| EMPLOYER | START DATE | FINISH DATE |
|--------------------------|------------|-------------|
| 1 | | |
| POSITION/NATURE OF WORK: | | |
| 2 | | |
| POSITION/NATURE OF WORK: | | |
| 3 | | |
| POSITION/NATURE OF WORK: | | |

8.2 Please state any relevant workshops, courses or seminars you have attended that may support your application.

| NAME OF COURSE/WORKSHOP | START DATE | FINISH DATE |
|-------------------------|------------|-------------|
| 1 | | |
| 2 | | |
| 3 | | |

SECTION NINE - IMPAIRMENTS

In order for Wintec to provide the appropriate information and support to students with impairments, students are asked to disclose any impairment which may impact their study.

9.1 Do you live with the effects of a significant injury, long term illness, or disability?

Yes No - go to section 10

9.2 If yes, please indicate by ticking the appropriate box below:

- | | |
|---|---|
| <input type="checkbox"/> Deaf | <input type="checkbox"/> Hearing impairment |
| <input type="checkbox"/> Blind | <input type="checkbox"/> Vision impairment |
| <input type="checkbox"/> Specific learning disability | <input type="checkbox"/> Medical |
| <input type="checkbox"/> Head injury | <input type="checkbox"/> Mental health |
| <input type="checkbox"/> Mobility/physical | <input type="checkbox"/> Speech impairment |
| <input type="checkbox"/> Temporary impairment | |
| <input type="checkbox"/> Other - please state: | <input type="text"/> |

SECTION TEN - CRIMINAL CONVICTIONS

This information is legally required to provide to any employers of students who are placed with them for work experience, clinical, or practical components of the students' programme of study. Wintec must make you aware that if you have a criminal record, and you are unable to complete a practical component of the programme, you may not be eligible for the qualification at the end of the course. Any students enrolling with a criminal record should contact the Student Enrolment and Information Centre.

10.1 Have you ever been convicted of or have a pending conviction for any offence against the law (apart from minor traffic convictions)?

Yes No

10.2 If yes, please complete the consent to disclosure of information which can be found online at www.wintec.ac.nz/forms and attach to this form.

SECTION ELEVEN - FEES

If Wintec confirms your enrolment you must pay ALL fees (tuition fees as set by Wintec and course costs) in full prior to the start date of your programme of study.

Even if you do not participate in the courses you are still liable to pay all fees to Wintec, unless Wintec receives a completed and signed Change to Enrolment or Withdrawal Form within the relevant refund period.

11.1 How do you intend to pay your fees? (please tick one)

Cheque/EFTPOS/Cash

Direct Credit

Student Loan

Apply directly to StudyLink on 0800 88 99 00 or at www.studylink.govt.nz. If your application is not approved by StudyLink you are still liable for all fees invoiced to you.

Training Incentive Allowance

Contact your local Work and Income office. You must complete the enrolment first and submit your Wintec invoice to Work and Income for payment. If your TIA application is not approved by WINZ, you are still liable for all fees.

Credit Card or Credit Card online

For online payments log onto Student at Wintec then using your log-on and password, go to online finance/online payment. (Unfortunately we do not accept American Express or Diners Club cards).

Visa Mastercard

Card Number

Card Holder's Name

Card Holder's Signature

Expiry date /

Amount \$

Organisation/Company paying

If for any reason the organisation/company does not pay your fees, then you are still liable and must pay the fees yourself.

Organisation/Company Name

Authorised Contact Person

Postal Address

Telephone Number

Purchase Order Number

Signature

SECTION TWELVE - STUDENT DECLARATION - ALL STUDENTS MUST READ THE FOLLOWING INFORMATION AND SIGN

12.1 I will make myself familiar and comply with provisions of Wintec's Policies and Regulations obtainable from the Library, Faculty/Schools or the Wintec website, www.wintec.ac.nz, including Academic Regulations, Occupational Health & Safety, Regalia (Graduation), Smokefree, Student Complaints, Student Computer Use and Programme Regulations.

12.2 I authorise disclosure on the understanding that Wintec will observe the general conditions governing the release of information, as set out in the Privacy Act 1993 (refer to 12.1 in the Application to Enrol Guides.) You may see any information held about you and amend any errors in that information, to do so contact the Student Enrolment and Information Centre.

12.3 I authorise any agency holding the source of any information I have provided on this form to release that information to Wintec upon request.

12.4 I declare that the information I have supplied in this form and any attached documentation is true and complete and I acknowledge that Wintec may suspend my enrolment if false information has been supplied or required information is not supplied by the due date.

12.5 I understand that Wintec may contact me via telephone, post, email and/or text message regarding my enrolment or Wintec's services, news or events.

12.6 Please note that your name, date of birth and residency as entered on this enrolment will be included in the National Student Index, and will be used in an Authorised Information Matching programme with the New Zealand Birth Register. For further information please see <http://www.nsi.govt.nz/ima>.

Note: Wintec does not accept photocopied, scanned or faxed signatures

Your signature:

Date:

create your world
www.wintec.ac.nz

