

# KNOW AN OUTSTANDING ADULT LEARNER?



ADULT  
LEARNER  
*Awards*

## GUIDELINES



**"Many stories are inspirational.  
In being told, people who thought  
learning was not for them, are  
encouraged with endless  
possibilities."**



## Contents

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What is Adult Learners' Week?	2
Adult Learners' Week at Wintec	2
Nomination Regulations for 2017	3
Completing the Nomination	4
Nomination Requirements	5
The Nomination Process	6-7
Nomination Example	8



## What is Adult Learners' Week?

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Adult Learners' Week/He Tangata Mātauranga is a United Nations Educational, Scientific and Cultural Organisation (UNESCO) initiative supported by the Tertiary Education Commission, adult and community education providers at a local level and the New Zealand National Commission for UNESCO.

It was established in Aotearoa New Zealand in 1998 with the goal of raising the profile of adult learning. It is an opportunity to celebrate the successes and achievements of everyone participating in Adult and Community Education (ACE). Adult Learners' Week/He Tangata Mātauranga recognises that from teaching English to an immigrant in a private home, attending a programme at the local library, or being part of a community support group, through to attending a private training organisation or earning a university degree, all adult learning achievements are worth celebrating. Many stories are inspirational and in being told, encourage people who thought learning was not for them that there are endless possibilities.

## Adult Learners' Week at Wintec

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As part of Adult Learners' Week, Wintec has offered the Wintec Adult Learner Awards since 2004, with the purpose of recognising and celebrating the adult students studying at Wintec.

The Dean of Wintec (or delegate) awards the Wintec Adult Learner Awards which have been decided on the recommendation of a selection panel.

The awards will be announced at the Wintec Adult Learner Awards Celebration during **Adult Learners' Week/He Tangata Mātauranga 2017 (4 - 10 September)**.

All nominees will be invited to attend a function with Gaye Barton, Dean, where their participation in adult learning will be celebrated and the recipients of the Adult Learner Awards will be announced.

# Nomination Regulations

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The awards are known as the Wintec Adult Learner Awards and shall be awarded annually.

There will be four categories for the awards as follows:

## **Category A: Adult Learner Award**

Two awards of \$1,000 each for students enrolled full-time or part-time at Wintec in a mainstream programme.

## **Category B: Foundation Adult Learner Award**

One award of \$1,000 for a student enrolled at Wintec in a Foundation Programme (Levels 1- 4, with a pathway into a higher qualification).

## **Category C: Māori and Pasifika Adult Learner Award**

One award of \$1,000 for a student enrolled full-time or part-time at Wintec in a mainstream programme.

## **Category D: International Adult Learner Award**

One award of \$1,000 for an International student enrolled full-time or part-time at Wintec in a mainstream programme.

Nominees must meet the following criteria:

- › Be 25 years or over.
- › Be enrolled in a full time or part time programme at Wintec in the year the award is presented.
- › Balance roles and responsibilities associated with being an adult learner.

NB: A mainstream programme refers to any Wintec programme (excluding English Language and Foundation programmes) at level 4 and above that leads to a formal qualification (Certificate, Diploma, Degree, Graduate Certificate and Diploma, Postgraduate Certificate and Diploma, Master).

NB: Students nominated for the Foundation Award must be enrolled in a Wintec foundation programme at levels 1 to 4 that pathways into a higher qualification at Wintec.

Nominees should demonstrate the following characteristics:

- Learn with infectious enthusiasm.
- Demonstrate a commitment to his/her programme of study.
- Support and encourage other learners to engage in learning activities.
- Be willing to share new skills, knowledge and abilities with others.
- Challenge him/herself and others with new ideas.

# Completing the Nomination

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## Nomination forms:

- › Are available from: [www.wintec.ac.nz/scholarships](http://www.wintec.ac.nz/scholarships).
- › Must be completed by a Wintec staff member or student(s) in conjunction with the adult learner nominated.
- › Nominees must agree to being nominated by signing off the nomination form.
- › Nominees can only be made on the recommendation of staff or students; you cannot nominate or complete the nomination form yourself.
- › Must be **completed electronically, are not handwritten.**  
([www.wintec.ac.nz/scholarships](http://www.wintec.ac.nz/scholarships))
- › Must be submitted by email to: [ala@wintec.ac.nz](mailto:ala@wintec.ac.nz) by Tuesday, 1 August 2017.  
Nominations will be forwarded to the appropriate Head of School/Centre Director.
- › Should be completed in no fewer than 300 words (50 words per characteristic) detailing the way in which the nominee meets the criteria and characteristics.

Optional: To support nominations, applicants are encouraged to provide at least two photographs of them in their learning environment (e.g. clinical practice, working with a class group on a project).

# Nomination Requirements

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Each category entry form includes basic information about the nominee and requires signatures from them, the programme coordinator and Head of School/ Centre Director.

Nominators will need to describe, with examples, how the student demonstrates the following characteristics.

At least 50 words per characteristic - minimum of 300 and maximum 600 words in total.

- Learns with infectious enthusiasm.
- Demonstrates commitment to programme of study.
- Supports and encourages other learners to engage in learning activities.
- Is willing to share new skills, knowledge and abilities with others.
- Challenges him/herself and others with new ideas.
- The roles and responsibilities undertaken in addition to study.

# The Nomination Process

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1. Nominations close Tuesday, 1 August 2017.
2. Completed nomination forms must be submitted to ala@wintec.ac.nz by Tuesday, 1 August 2017. Nominations will be forwarded to the appropriate Head of School/Centre Director.
3. From the nominations put forward by staff and students, each Head of School/Centre Director can only put forward a set number of nominations from their respective School or Centre. This number includes nominations across all categories.
4. This means that while there is no limit to the number of nominations staff and students can put forward, it is important to understand that only a limited number of nominations progress through to the selection panel. The number of nominations each School/Centre can submit has been confirmed by the Dean:

<b>Centre/School</b>	<b>Nominations</b>
Centre for Health and Social Practice	5
Centre for Business, Information Technology and Enterprise	4
Centre for Engineering and Industrial Design	3
Centre for Foundation Studies	3
Centre for Languages	3
Centre for Science and Primary Industries	3
Centre for Sport Science and Human Performance	3
Centre for Beauty Therapy, Hairdressing and Hospitality	3
Centre for Teaching and Learning	3
School of Media Arts	3
Centre for Trades	3

5. Successful nominations must be forwarded to Shantelle Perry (Office of the Dean) by noon on Wednesday 9 August 2017.
6. The Adult Learner Award selection panel will select the final award winners. The selection panel will be made up of the Dean of Wintec, Director of Māori, a representative from Head of Schools/Centre Directors and a representative from the International Centre. The selection panel may refrain from making a recommendation for an Adult Learner Award in any category, if it finds no candidate of sufficient merit. The decision of the selection panel will be final and



no correspondence will be entered into. All nominations will be forwarded to the selection panel on Thursday, 10 August 2017.

7. Students and staff will be notified of the awards through the usual communication channels. Please ensure that the contact details provided on the nomination forms are clear and current.

8. The \$1,000 award money will be paid directly into the successful recipients' nominated bank account. Award recipients must complete and return the appropriate documentation in order for the money to be transferred into the nominated bank account.

By acceptance of an award, each recipient agrees to participate in publicity concerning the Adult Learners' Week.

### **Timeframes**

- **Tuesday 1 August**

Nominations close. All nomination forms must be submitted to [ala@wintec.ac.nz](mailto:ala@wintec.ac.nz)

- **Wednesday 2 August**

Nominations are received by Heads of Schools/Centre Directors.

- **Wednesday 9 August**

Selected nominations forwarded by Heads of Schools/Centre Directors to Shantelle Perry (Office of the Dean).

- **Thursday 10 August**

All successful nominations will be forwarded to the selection panel.

# Nomination Example



## Nominee: Kavita Ganesh

*Category D: International Adult Learner Award*

*Country of Origin: India*

*Post Graduate Diploma in Applied Informatics (February 2016)*

*Nominated by Tim Hunt*

Kavita's smile is what you first notice when she contributes to the classroom discussion. Her fellow students can't help but take notice of what she is saying and are drawn into the "argument" that she is proposing. Kavita listens well to feedback on assignments and goes out of her way to gain a much greater insight into the subject matter.

For great learning to happen, we need students like Kavita who have the confidence to regularly share their learnings and viewpoints with the rest of the class. Kavita is always eager to contribute during class and also through the Moodle forum discussions. I can always count on her to tackle the difficult concepts and share them with the class.

Kavita comes from a medical background and the fact that she has moved into studying IT shows she is happy to challenge herself. Many of her classmates have extensive previous IT experience, yet Kavita is always able to challenge them by providing examples of how the course material could be applied to the medical and health insurance field.

Since arriving in Hamilton Kavita has been a volunteer for both the NZ Blood Centre and the Waikato District Health Boards. She is actively looking for another volunteer role in education, which will balance her passion for health and education.



## ADULT LEARNER AWARDS

create your world  
[www.wintec.ac.nz](http://www.wintec.ac.nz)



**Remember to get your  
nominations in by  
Tuesday 1 August 2017!**



